



**Special Event Permit**  
**# SPE2023-00138**  
**Issue Date: 11/17/2023**  
**Issued by: SSPAIN**

**Special Event Permit Type:** Festival, Concert  
**Organization Name:** City of Springfield  
**Event Name:** Mayor's Tree Lighting  
**Estimated Attendance:** 3000

<u>Event Start</u>	<u>Event End</u>	<u>From</u>	<u>To</u>
11/18/2023	11/18/2023	05:00 PM	09:00 PM

**Location:** Park Central Square  
**Address:** 100 PARK CENTRAL SQUARE SPRINGFIELD MO 65806

## Conditions:

<u>Department</u>	<u>Description</u>
Health	No Conditions Noted
Building Development Services	Building Development Services has no objection to issuing an amplified sound permit.
Environmental Services - Waste Water	The <u>applicant</u> of this license is legally responsible for the lawful disposal of all food vendor wastewater. All grease laden wastewater from food preparation areas discharged to the sanitary sewer system shall be served by a properly functioning grease removal device and disposed of in compliance with the plumbing code as outlined in City Code Chapters 36 and 120.
Fire	Approved Fire Access Lanes must be maintained.  Create an Emergency Action Plan (EAP) to be communicated to all staff members working at the event. The EAP covers situations such as, but not limited to, inclement weather or violent acts occurring during the event. Questions regarding this requirement can be directed to Battalion Chief Daniel Tscherny, Bureau Of Fire Prevention, at 417-874-2348 or by email at <a href="mailto:dtschern@springfieldmo.gov">dtschern@springfieldmo.gov</a>
Business Licensing	Zoned CC, Licensing will defer to the Downtown Springfield Association regarding the Amplified Sound Permit All vendors are license and permitted according to Licensing Requirements.
Public Information Office	No Conditions Noted
Police	No Conditions Noted
PW Facilities	No Conditions Noted
PW Grounds	No Conditions Noted
PW Traffic Management	No Conditions Noted